

Tony Kershaw
Director of Law and Assurance

If calling please ask for:

Rob Castle on 033 022 22546
Email: rob.castle@westsussex.gov.uk

www.westsussex.gov.uk

County Hall
Chichester
West Sussex
PO19 1RQ
Switchboard
Tel no (01243) 777100



9 June 2022

Performance and Finance Scrutiny Committee

A meeting of the Committee will be held at **10.30 am** on **Friday, 17 June 2022** at **County Hall, Chichester, PO19 1RQ**.

The meeting will be available to watch live via the Internet at this address:

<http://www.westsussex.public-i.tv/core/portal/home>.

Tony Kershaw
Director of Law and Assurance

Agenda

Part I

- 10.30 am 1. **Election of Chairman**
- The Committee is asked to elect a Chairman for 2022-23 from the committee members listed below:
- Cllr Baldwin, Cllr Boram, Cllr Britton, Cllr Burrett, Cllr Condie, Cllr Elkins, Cllr Gibson, Cllr Kerry-Bedell, Cllr Linehan, Cllr McDonald, Cllr Montyn, Cllr Sparkes, Cllr Turley, Cllr Wall.
- If the election is contested, a secret ballot will be held in accordance with Standing Order 2.17.
- 10.35 am 2. **Election of Vice-Chairman**
- The Committee is asked to elect a Vice-Chairman for 2022-23 from the committee members listed below:
- Cllr Baldwin, Cllr Boram, Cllr Britton, Cllr Burrett, Cllr Condie, Cllr Elkins, Cllr Gibson, Cllr Kerry-Bedell, Cllr Linehan, Cllr McDonald, Cllr Montyn, Cllr Sparkes, Cllr Turley, Cllr Wall.
- If the election is contested, a secret ballot will be held in accordance with Standing Order 2.17.
- 10.40 am 3. **Business Planning Group Membership** (Pages 5 - 6)
- The Committee is asked to review the membership of the Business Planning Group in view of the Chairman and Vice-

Chairman appointments.

The Group should have five members including the Committee's Chairman, Vice-Chairman, and two minority group members.

4. **Declarations of Interest**

Members and officers must declare any pecuniary or personal interest in any business on the agenda. They should also make declarations at any stage such an interest becomes apparent during the meeting. Consideration should be given to leaving the meeting if the nature of the interest warrants it. If in doubt please contact Democratic Services before the meeting.

5. **Minutes of the last meeting of the Committee** (Pages 7 - 12)

The Committee is asked to agree the minutes of the meeting held on 11 March 2022 (cream paper).

10.45 am

6. **Urgent Matters**

Items not on the agenda which the Chairman of the meeting is of the opinion should be considered as a matter of urgency by reason of special circumstances, including cases where the Committee needs to be informed of budgetary or performance issues affecting matters within its terms of reference, which have emerged since the publication of the agenda.

7. **Responses to Recommendations** (Pages 13 - 16)

The Committee is asked to note the responses to recommendations made at the 11 March 2022 meeting.

10.50 am

8. **Update on Asset Management Policy and Strategy** (Pages 17 - 38)

The Committee is asked to review the draft Asset Management Policy and Strategy 2022/23 - 2025/26 to ensure it meets the objectives in the Our Council Plan and is flexible enough to meet the changing needs and work practices of the County Council. The Committee is asked to feed any comments for consideration into the review ahead of the Policy and Strategy being finalised.

11.35 am

9. **Update on Early Help Asset Plan** (Pages 39 - 44)

The Committee is asked to review a report providing an update on the status of the Children and Family Centres affected by the changes to early help provision.

12.05 pm

10. **Scrutiny Annual Report** (Pages 45 - 66)

The Committee is asked to review the Scrutiny Annual Report

which summarises the main outcomes of scrutiny, best practice, lessons learnt, and any development issues identified during 2021/22. The report also includes information in relation to the development of an Executive-Scrutiny Protocol for the Committee's input.

12.45 pm 11. **Work Programme Planning and possible items for future scrutiny**

(a) **Forward Plan of Key Decisions** (Pages 67 - 74)

Extract from the Forward Plan dated 6 June 2022, attached.

An extract from any Forward Plan published between the date of despatch of the agenda and the date of the meeting will be tabled at the meeting.

The Committee is asked to consider whether it wishes to enquire into any of the forthcoming decisions within its portfolio.

(b) **Work Programme** (Pages 75 - 84)

The Committee to review its draft work programme taking into consideration the checklist at Appendix A. If any member proposes an item for inclusion, the Committee's role at this meeting is to assess, briefly, whether to refer the matter to its Business Planning Group to consider in detail.

12.55 pm 12. **Requests for Call-in**

There have been no requests for call-in to the scrutiny committee within its constitutional remit since the date of the last meeting. The Director of Law and Assurance will report any requests since the publication of the agenda papers.

13. **Date of next meeting**

The next meeting of the Committee will be held virtually at 10.30am on 13 July 2022. Probable agenda items include:

- End of year Performance and Resources Report
- End of year Treasury Management Report

Any member wishing to place an item on the agenda for the meeting must notify the Director of Law and Assurance by 28 June 2022.

To all members of the Performance and Finance Scrutiny Committee

Webcasting

Please note: this meeting is being filmed for live and subsequent broadcast via the County Council's website on the internet. The images and sound recording may be used for training purposes by the Council.

Generally the public gallery is not filmed. However, by entering the meeting room and using the public seating area you are consenting to being filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes.